



Town of Dumfries  
Council Meeting

Meeting Date:

July 9, 2013

Agenda Item#

XV - D

AGENDA ITEM FORM

**TYPE OF AGENDA ITEM:**

- ☐ CONSENT AGENDA  
☐ PRESENTATION  
☒ ACTION ITEM  
☐ TOWN MANAGER & STAFF COMMENTS  
☐ PUBLIC HEARING  
☐ Duly Advertised

**PURPOSE OF ITEM:**

- ☐ INFORMATION ONLY  
☐ DISCUSSION ONLY  
☒ DISCUSSION AND/OR DECISION  
☐ Introduction ☒ Resolution  
☐ Ordinance ☐ Grant/MOU  
☐ By Motion ☐ Bylaws  
☐ Certificate

**PRESENTER:** Dan Taber

**PRESENTER TITLE:** Town Manager

**AGENDA ITEM:**

Town Council Committee Assignments

**BACKGROUND / SUMMARY:**

The following Committees are being dissolved, created, or need the appointment of a Council Member Chair for a term of one year.

- Ginn Memorial Park Committee (being dissolved effective 8-1-2013)
- Events Committee
- Parks and Recreation Commission (newly formed)

The Northern Virginia Regional Commission (NVRC) has one member of each governmental subdivision who shall be the chief elected officer from the governing body or his/her designee. This appointment is until 6-30-2015.

The Northern Virginia Regional Cigarette Tax Board has one member of each governmental subdivision who have entered into an agreement for the enforcement of the cigarette tax ordinances whose term expires 6-30-2013.

**ATTACHMENTS:**

Resolution Northern VA Cigarette Tax Board  
Resolution for Committee assignments

**REQUESTED ACTION:**

☐ NO ACTION REQUESTED

Review the Committees and appoint a member as appropriate.

**FOR MORE INFORMATION, CONTACT:**

Phone#: 703-221-3400

Name:

Dan Taber

E-mail:

[dtaber@dumfriesva.gov](mailto:dtaber@dumfriesva.gov)

**FOR USE DURING MEETING**

Y N

☐ ☐ Brewer  
☐ ☐ Reynolds  
☐ ☐ Wood

Y N

☐ ☐ Foreman  
☐ ☐ Toney

**VOTE:**

☐ PASSED

☐ NOT PASSED

Y N

☐ ☐ Forrester  
☐ ☐ Washington

**AT A REGULAR MEETING OF THE DUMFRIES TOWN COUNCIL, HELD ON JULY 9, 2013, IN COUNCIL CHAMBERS, 17755 MAIN STREET, DUMFRIES, VIRGINIA: ON A MOTION MADE BY \_\_\_\_\_, AND SECONDED BY \_\_\_\_\_, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:**

Charles C. Brewer, ;  
Gerald M. Foreman, II, ;  
Kristin W. Forrester, ;  
Helen D. Reynolds, ;  
Willie J. Toney, ;  
Gwen P. Washington, ;  
Derrick R. Wood, ;

**APPOINTMENT TO THE  
NORTHERN VIRGINIA CIGARETTE TAX BOARD (NVCTB)**

**WHEREAS**, the Town of Dumfries entered into an agreement with the Northern Virginia Cigarette Tax Board (NVCTB); and

**WHEREAS**, the Virginia Department of Taxation issues a Dual VA-NVCTB stamp that must be affixed to all cigarette packages sold or distributed in the jurisdictions of the Board; and

**WHEREAS**, the NVCTB consists of Fairfax County, the City's of Fairfax, Alexandria, Falls Church, and Manassas, and the Town's of Lovettsville, Hillsboro, Middleburg, Haymarket, Dumfries, Purcellville, Leesburg, Warrenton, Clifton, Herndon, and Vienna; and

**WHEREAS**, the NVCTB is responsible for the enforcement of the cigarette tax ordinances pursuant to these ordinances and Section 15.1-21 and 58.1-3830 et seq., of the Code of Virginia, (1950), as amended for the seventeen jurisdictions; and

**WHEREAS**, the current term is going to expire on June 30, 2013; and

**WHEREAS**, Council is prepared to make an appointment to serve a term of one year starting July 1, 2013.

**NOW, THEREFORE BE IT RESOLVED** by the Town of Dumfries Town Council that \_\_\_\_\_ hereby be appointed as the Town of Dumfries representative for a term that will expire on June 30, 2014.

By Order of Council:

\_\_\_\_\_  
Gerald M. Foreman, Mayor

Attest: \_\_\_\_\_  
Dawn Hobgood, Town Clerk

AT A REGULAR MEETING OF THE DUMFRIES TOWN COUNCIL HELD ON TUESDAY, JULY 9, 2013, IN COUNCIL CHAMBERS, 17755 MAIN STREET, DUMFRIES, VIRGINIA: ON A MOTION DULY MADE BY \_\_\_\_\_, AND SECONDED BY \_\_\_\_\_, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:

Charles C. Brewer, \_\_\_\_;  
Gerald M. Foreman, II, \_\_\_\_;  
Kristin W. Forrester, \_\_\_\_;  
Helen D. Reynolds, \_\_\_\_;  
Willie J. Toney, \_\_\_\_;  
Gwen P. Washington, \_\_\_\_;  
Derrick R. Wood, \_\_\_\_;

#### RESOLUTION MAKING COUNCIL COMMITTEE APPOINTMENTS

**WHEREAS**, the Town Council has created Committees to be responsible and give oversight over the functions of Town government and administration; and

**WHEREAS**, Council needs to officially dissolve the Ginn Memorial Park Committee as of August 1, 2013; and

**WHEREAS**, the Committees structure is designed to be used to study, advise, report, and/or make recommendations to the entire Town Council; and

**WHEREAS**, appointments need to be made to the Committees that Council keeps active; and

**WHEREAS**, all appointments made shall be for a term of one year; and

**WHEREAS**, Committee reports shall be given by the appropriate Council member at the Councils' first meeting after the Boards and Commission reports under Council Reports.

**NOW THEREFORE BE IT RESOLVED**, that the following Committees be affirmed and the following Members be hereby appointed to serve a one-year term that shall expire on June 30, 2014:

Committee Name	Appointed
Events Committee	_____
Parks and Recreation Committee	_____

By Order of Council:

\_\_\_\_\_  
Gerald M. Foreman, Mayor

Attest:

\_\_\_\_\_  
Dawn Hobgood, Town Clerk